

MINUTES of a regular Board of Trustees meeting of DADE HERITAGE TRUST, INC. held Tuesday, January 3, 1978, held at Dr. Jackson's Office. In attendance: Ludovico Blanc, Sam Boldrick, Charles Chase, Dolly MacIntyre, Arlene Olson, Darlene Russell, Phyllis Shapiro, and Woody Wilkins. Recording Secretary Linda Tripp was absent and Darlene Russell took the minutes.

It was reported by Dolly that matching funds for the Challenge Gift can be used as accumulated and necessary.

A Certificate of Appreciation was passed around. It came from the Historical Museum for our participation in the Harvest Fair.

Ludovico said the phrase in the Minutes of the last meeting "Dr. Jackson's is ours" is not exactly accurate as we are renting. He suggested the following: "Dr. Jackson's is ours! Our lease has gone into effect as of Dec. 5, 1977". Arlene moved that the minutes be approved as read and corrected. Seconded by Woody. Passed by unanimous voice vote.

Ludovico has been out of town until Jan. 2 so he did not have a full Treasurer's Report. The checking account balance is \$280.31 and he said we would have to dip into the savings account. The calendars have been paid; the notepaper has not been paid.

Dolly presented her bills. For Wagner Homestead, as authorized by the Board, \$212.97 (paint, brushes, nuts, bolts, electricity, lumber, plywood). For Dr. Jackson's: Invitations \$87.31 (Christmas Open House and Dedication); Repair and Restoration \$264.32 (\$32 Saunders Hardware, \$14 Sears, \$30 Trash Hauling, \$18 Gables Lighting, \$16 Palmetto Hardware, \$89 Abco Window, and \$65 roof repair). Dolly apologized for spending without Board approval with the exception of Wagner expenses. Woody said she deserved a vote of thanks for all her work. General agreement. Ludovico moved that the Board approve the expenses; Arlene Seconded; passed by unanimous voice vote.

Dolly said that Wagner Homestead is still subject to demolition. It has been cleaned up, boarded, locked, and Wayne Williams has been mowing the lawn. It looks just as good as the rest of the neighborhood. Dolly has told the City and HUD that Wagner doesn't fit any rule book. There are many steps in the demolition process, Dolly will keep tabs. A regular system of care must be set up.

Woody suggested that the police be notified to patrol Dr. Jackson's. Dolly will call.

Charles said the Miami Beach Guidebook is with Brian Brodeur at Coral Gables Printing (the Brodeurs are DHT members). Abbey Printers, selected at the Nov. 2, 1977, Board meeting, was unable to do the printing. Coral Gables Printing will make 1,000 copies at about \$1.85 each. They will be ready on or about Jan. 20 (we will try to get some for the Jan. 17 general meeting). The guide will have 50 pages, 4 maps, and 34 photos. How much will the book sell for? 60% is the standard markup, per Sam. General agreement, \$3.95. The cost for resale, such as to the Historical Museum, would be \$2.50. The cost per copy to DHT is \$1.85 plus \$0.28--there was a previous expense of \$28. Of course, there has been thousands of dollars of time and services donated to DHT for this guidebook. Letters of thanks and appreciation will go to Judy Fagen (all the typesetting) and to Peter Zorn (artwork and layout). The letters will be phrased so they can deduct from their income taxes.

The Antique Show and Forum will be more Forum and less Show. Only 5 of 26 booths have been reserved by dealers. There will be more lectures & films, perhaps an appraisal service, the room vignettes, an art show, and the talk by John Goldsmith Phillips, Curator Emeritus, Metropolitan Museum of Art, New York. Recent expenses: Advertising \$205, Dealer mailing \$163, General mailing \$75, plus \$68 already paid. The Antique Forum is authorized to spend \$1,000. Dolly feels the Forum had a late start and there was no track record to attract the top quality dealers we aimed for. This 1978 Forum can be the nucleus for future shows. Dolly and Sallye will Determine the exact fate of the show this weekend. Ludovico suggested checking out local shows for names of exhibitors. Dolly and Sallye will be attending three shows this week. Woody suggested passing out self-addressed postcards, "Would you be interested in attending our show next year?". Ludovico wondered if the City of Coral Gables license would be OK if we switched the intent of the show. Dolly felt that the license would still apply; also she had sent a copy of the DHT state registration to the City upon their request.

Woody mentioned a successful architectural antique show held in California. Instead of furniture, provide columns, restoration artifacts, moldings. Darlene said DHT hoped to have this as one of our projects. Charles said, "If we can't save the building, we can save the pieces".

The Board accepted the resignation of Charles Chase as Guidebook Chairman. Charles is a restoration architect and not an editor. He would rather do something for DHT within his professional field. With Wagner Homestead and Dr. Jackson's, the Board agrees that we need his expertise in restoration. Charles strongly advised the Board to locate the services of a professional editor, especially someone who knows copy editing and the printing business. From past experience the Board feels we should 1) firmly uphold our standards for top quality guidebooks; 2) expand the content and scope of the books; 3) establish an editorial review board for content, possibly consisting of four permanent members and one person chosen to suit the location of the specific guidebook; 4) have editorial assistance for grammar, punctuation, continuity, etc. Also, the Board would like to streamline and simplify the process by having the guidebook author follow standard professional procedure by submitting first an outline, secondly a draft, and finally a finished product. It was also suggested by Charles to seek matching funds for the guidebook series from the National Trust, if we can put together a professional package.

Woody will be teaching a 6-week course at the Historical Museum: Dade County Architecture.

The next general meeting will be Tuesday, January 17. It was felt that Dr. Jackson's would be too small so the meeting will be at the Historical Museum. Sam will reserve the room. The program will be the survey team. Darlene will send out a newsletter.

Cleaning the attic at Dr. Jackson's produced an old sign in the shape of an arrow that said "Short Way to Miami Venetian Bridge". Charles moved to donate the sign to the Historical Museum; seconded by Phyllis; passed.

The Florida Trust members of the National Trust will meet in Miami April 21-23. Dolly moved to respond affirmatively to their request for activity; Woody seconded; passed. We were also asked to help with the bus tour which Sam will work out. The bus could stop by Dr. Jackson's for refreshments or we could hold an Open House and Reception. About 150 members expected. Dolly hoped they would have meaty meetings with specific preservation problems.

We will use the Omni Community Service Booth this weekend, Jan. 7 and 8. We will need volunteers from 10 a.m. to 9 p.m. Saturday and from noon to 5 p.m. Sunday. Lizz will be asked to set up the booth after Darlene declined due to the newsletter and the minutes. The columns are at Pat Cothron's and Sam said Karlina Wulf might be able to pick them up in her pickup. We might use one or two at the booth. We will use our photos. We will sell the calendars and note paper. Membership forms will be available. Ludovico will get the change box ready. Phyllis will check out the space at the Omni. Darlene signed up for Saturday 9:30 to 2; Sam signed up for 6 to 9. To be asked: Margaret Strassler, Dorothy Schwartz, and the Napiers.

Enough calendars have been sold to cover expenses; all profit now.

Dolly mailed out 31 calendars and holiday greetings to 31 local and state dignitaries and politicians. She read a thank you note from Lawton Chiles.

Monday Dolly met with Michael Ford to discuss the 1979 calendar. He wishes to work on a royalty basis. Twelve illustrations will be \$50 each with 12½% of sales as royalty. Dolly read her cost estimates based on 2000 calendars which your secretary did not keep up with. Dolly's timetable calls for the illustrations to be ready June 15, to the printer August 1, ready for delivery September 5. In the meantime collect advance orders.

Dolly suggested we cut up leftover calendars and mat them and sell at the Antique Show. A minor problem: there is a hole in some of them. Or the pictures can be laminated for placemats.

Darlene mentioned that she thought we would be using another calendar artist this year, specifically member Peter Zorn. Dolly felt matters had gone too far forward with Michael Ford. It was generally agreed that the Board should have the right of refusal; there was some criticism of the rendering of Plymouth Church. The subjects should have geographic spread, maybe have interiors and other non-building subjects. Of course, the subject would have to reproduce easily and the pen and ink line drawings seem best. Dolly gave Michael nine subjects: Hallissee Hall, Wagner Homestead, Freedom Tower, Gesu Church, Coral Gables City Hall, Pagoda, Carrollton School, Bulmer Apartments, and Butler building. Further suggestions from Board members: Maud Black house, Espanola Way, Warsaw Ballroom, Hialeah Park, Gusman Cultural Center interior, Dade County Courthouse, Coconut Grove Playhouse, Coconut Grove Arcade, and the Cinema Theater.

Dolly thought the 78 calendar had a dull cover and the next one should be pepped up, perhaps with a collage. Other than that, no further criticism. Agreement of the Board.

Woody moved we commission Michael Ford to do the calendar illustrations with the Board's right of refusal; to allow Michael freedom of choice of subjects presented; and to use 12½% royalty basis. Seconded by Charles. Passed by unanimous voice vote.

Dolly: in one week, January 13, will be the Dedication Ceremony for Dr. Jackson's. 350 people invited for the 5:30 p.m. ceremony. Father Gibson will give the invocation, Mayor Ferre will speak, so will Sam and Dolly; should be a 15 minute event. There will be 50 folding chairs on the front lawn. The front porch will be the stage. There will be bunting across the porch. Arrange to borrow a rostrum and P.A. from Philbrick. There will be an unveiling of the new sign. Then everyone will go inside for a tour and refreshments (punch, hors d'oeuvres, limited bar). The calendar and notepaper sale table will be set up. Dolly said she hadn't done a dedication before; Darlene suggested contacting Betty Field for information.

page four, MINUTES of Board Meeting, January 3, 1978.

This is Dade Heritage Trust's very own phone number: 358-9572.
The new address: 190 Southeast 12th Terrace, Miami, Florida 33131.

Dolly said we need to file for tax exemptions for Wagner and Dr. Jackson's. DHT liable for taxes if there are any. Ludovico will check.

There will be a workshop in late February by the Survey Team for community leaders. Dolly will not be able to set this up.

Dolly continued with Dr. Jackson's: 1) check with the fire protection division for the fire protection requirements of a public building; 2) get estimates for a sign, no idea as to the cost, Dolly requested and the Board gave her authorization to have a sign made up for the dedication ceremony; 3) a plasterer is needed to patch a hole in the ceiling (when the attic was cleaned, someone stepped in the wrong place), Charles has a name; 4) Elsa Schwartz and Dolly discussed the cost of occupancy of the Survey Team, they will pay 50% of the cost of the utilities and will be billed quarterly.

Dolly mailed the renewal notice for the postal permit to Ludovico. It must be paid soon, we have a lot of mailings coming up. We will give notice of a change of address and start using Dr. Jackson's address.

Dolly said the "Designers Quarterly" will do an article on DHT preservation and restoration but the sponsor of the article must pay for color separation. It will be a couple hundred dollars. There will be two photos each of the Pagoda and Lizz Plater-Zyberk's house and one photo of Dr. Jackson's. "Designers Quarterly" is a magazine of interior design, architecture and graphics. Gloria Blake is the editor. Phyllis moved to pay for the color separation with a cap of \$250.00 plus having access to reprints of the article or the magazine. Seconded by Arlene. Passed by voice vote.

Dolly said we mustn't forget to thank Sandy MacIntyre for donating the liquor for the Christmas party.

Woody suggested we get on the mailing list for Office of Architecture and Historic Preservation of the National Park Service. Free. Also, we should think about an intern program with the National Trust for next year.

Woody's students will start measured drawings of Dr. Jackson's ASAP.
Dolly said we could then work out a program for the \$50,000.00 restoration funds.

Meeting adjourned 10:15 P.M.

Respectfully submitted,

Darlene Russell

Darlene Russell